

## STUDENT COUNCIL BY-LAWS

**School Purpose:** seeking transformation to advance the Kingdom of God.

**School Vision:** provide a truly Christ-centered education to the students of different backgrounds resulting in the graduates who are (1) firm followers of Christ; (2) lifelong learners committed to hard work and excellence; (3) humble servants in Slavic Community and beyond.

### **Student Council Purpose:**

The Student Council exists to train leaders, build school spirit, and give students a voice in school activities. *The Student Council works within the existing school policies and guidelines.*

**Eligibility for membership:** 9-10 grade students and other HS students as recommended by the TCA administration and homeroom teachers. (Middle School grade representatives may be added to the student council in the second semester). Also, the Principal and the Vice-Principals are permanent members of the student council.

Eligibility is reviewed on quarterly basis and depends on

- (1) student's exemplary behavior,
- (2) desire to continually improve in academics, and
- (3) active involvement in the student council activities.

**Positions consist of:** President, Vice-president, Secretary, Treasurer (and Treasurer's Helpers), Chaplain, Snack Bar Coordinators, Team Leaders. These positions are to be determined (voted or assigned) within the student council.

**Voting or electing procedure:** Secret nominations – to be handed to the principal (person in authority may remove any that are not appropriate). Nominations are put forward to the class. Secret vote. Two top votes run for the president. Secret vote. The president nominates his/her vice-president. Other positions are filled on voluntary basis with the approval of the principal/vice-principal.

### President:

- Elected from the 10th grade (Fall Semester) and 9th grade (Spring Semester)
- Initiates regular meetings, and calls spontaneous meetings when necessary
- Meet with his/her vice-president weekly (or as needed) to discuss agenda and plans
- Lead meetings – call to order, maintain control, make agenda for meeting, guide the meeting from the start to close. Check questionable activities or ideas with someone in authority (principal/vice principal)
- Make sure time is used effectively and efficiently
- Double check to make sure that “things” are done. E.g. posters are all up and correct in information, announcements are made, teams do their work, etc.

### Vice-president:

- To act as president when the president is absent.

- If, for some reason, the president fails to fulfill his/her duties then the vice-president is to assume the president position and all it entails.
- Specific area of focus: oversee Student Council TEAMS.

#### Secretary:

- ❖ Take notes at all meetings.
- ❖ Record important information.
- ❖ Record decisions made.
- ❖ Record discussion presented and outcomes.
- ❖ If someone is not assigned to make announcements the secretary should assume this role.
- ❖ Share minutes of each meeting with the president, principal, and others as applicable.

#### Treasurer:

- \$ Look after all aspects of the student council's financial situation
- \$ Record incoming money and outgoing, balances etc
- \$ Assign and work with the bookkeeper – set up some sort of system with him/her regarding keeping money, getting money, etc.
- \$ Help with the chapel offerings (count, record, store, prepare for deposit).

### **Responsibilities and Activities**

#### **Teams:**

There are two types of teams: temporary and standing. Teams are made of volunteers and assigned leaders.

**Temporary** (example): childcare team for the Parent Academy, ushers team for the Spelling Bee.

**Standing** (example): Snack Bar, Media & Communications, Spiritual Life

#### **Snack Bar team:**

- Members: Snack Bar Coordinators, Purchasing Volunteers, Cashier(s)
- Plans, executes, and monitors snack bar operations

#### **Media & Communications team:**

- Members: audio/video specialist(s), Birthdays Coordinator, Announcer, Surveys Volunteers
- Provides media support *for the events* (audio, video, posters).
- Conduct polls/surveys among students/teachers to “hear” the needs of the students
- Makes announcements:
  - ◆ In the chapels (all-school, secondary, elementary, primary)
  - ◆ Over the intercom
  - ◆ Through the newsletter/email
- Prepares posters, flyers, signs on weekly basis

#### **Spiritual Life team:**

- Members: Chaplain, Chapel TA's, Organizers
- Arrange for speakers and/or testimonies from students and/or staff
- Prepares devotions for the student council meetings
- Provide technical support in the chapels and in the church performances